



Marilou Agustin <mgagustin@ptri.dost.gov.ph>

APP-CSE Approved

1 message

PS-PhilGEPS Support <mgeps@ps-philgeps.gov.ph>
Reply-To: PS-PhilGEPS Support <mgeps@ps-philgeps.gov.ph>
To: mgagustin@ptri.dost.gov.ph

Thu, Aug 19, 2021 at 1:54 PM

Dear **Marilou Agustin** ,

Please be notified that an APP-CSE under approval has been approved by the APP-CSE Approver. Please see details below:

APP-CSE Annual Year: 2022

Date Approved: @DateApproved

APP-CSE Approver: @ApproverName

Philippine Government Electronic Procurement System

Ground Floor, DBM Arcache Bldg.,

Gen. Solano St.,

San Miguel,

Manila,

Philippines

Approved APP-CSE

Search by Item Code/Item Description/Item Category



2022

View Items

Status: Approved

View Comments

Export To Excel

Organization Name: PHILIPPINE TEXTILE RESEARCH INSTITUTE

Description	Unit of Measure	Item Category	Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	Jun	Q2	Q2 AMOUNT	Jul	Aug	Sep	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Qty	Consumed Qty	Remaining Qty	Price Catalogue	Total Amount	Modified Date
WHT POWDER,1KG	POUCH	COMMON JANITORIAL SUPPLIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	
INTERFOLDED PAPER TOWEL	Pack	Covid-19 Response Items	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	33.80	0.00	19-Aug-2021 10:23 AM
WYL 88%-72%, 500ml	bl	Covid-19 Response Items	20	40	80	140	9,318.40	20	40	100	160	10,849.60	30	49	59	120	7,897.20	20	60	20	90	5,990.40	510	0	510	66.58	33,945.90	19-Aug-2021 10:23 AM
WYL 88%-72%, 1 GALLON	gal	Covid-19 Response Items	20	0	20	40	15,516.80	20	0	20	40	15,516.80	20	0	20	40	15,518.80	20	17	0	37	14,253.04	157	0	157	367.92	60,903.44	19-Aug-2021 10:23 AM
CTION TAPE, 8M	Floor	COMMON OFFICE SUPPLIES	5	0	0	5	58.40	5	0	0	5	58.40	5	0	0	5	58.40	5	0	0	5	58.40	20	0	20	11.58	233.90	19-Aug-2021 10:23 AM
ERMOCUN	piece	Covid-19 Response Items	0	0	0	0	0.00	0	2	0	2	5,004.80	0	0	0	0	0.00	0	0	0	0	0.00	2	0	2	2,532.40	5,004.80	19-Aug-2021 10:23 AM
ER LASER, Color	unit	COMMON COMPUTER SUPPLIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	
WE, 10 % solution, 120 ml	bottl	Covid-19 Response Items	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	207.75	0.00	19-Aug-2021 10:23 AM
PSUNO ML-D2850B, Black	cart	COMMON OFFICE SUPPLIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	5,116.80	0.00	19-Aug-2021 10:23 AM
RTN-455 YELLOW, high yield 659	cart	COMMON OFFICE SUPPLIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	8,589.60	0.00	19-Aug-2021 10:23 AM

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.□
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: <u>PHILIPPINE TEXTILE RESEARCH INSTITUTE</u>	Agency Code/IACS: <u>T-026</u>	Contact Person: <u>Mariou G. Agustin</u>
Region: <u>NCR</u>	Organization Type: <u>National Government Agency (NA)</u>	Position: <u>Administrative Officer V</u>
Address: <u>PTRI Building, Santos Avenue, Bicutan Taguig City</u>		E-mail: <u>mgagustin@ptri.dost.gov.ph</u>
<u>REGULAR GAA</u>		Telephone/Mobile Nos: <u>8837-0744</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	2	0	5	7	975.52	1	7	6	14	1,951.04	2	0	3	5	696.80	4	2	1	7	975.52	33.00	139.36	4598.88
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	20	40	80	140	9,318.40	20	40	100	160	10,649.60	30	40	50	120	7,987.20	20	50	20	90	5,990.40	510.00	66.56	33945.60
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	20	0	20	40	15,516.80	20	0	20	40	15,516.80	20	0	20	40	15,516.80	20	17	0	37	14,353.04	157.00	387.92	60903.44
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	4	2	10	16	504.32	0	0	5	5	157.60	2	0	3	5	157.60	0	5	0	5	157.60	31.00	31.52	977.12
FILMS																										
9	13111203-AC-F01	ACETATE	roll	2	0	1	3	2,543.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	847.82	2543.46
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	1	0	10	11	2,293.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	208.52	2293.72
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	5	0	0	5	418.60	0	0	0	0	0.00	3	0	0	3	251.16	0	0	0	0	0.00	8.00	83.72	669.76
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	30	15	45	90	3,335.40	3	0	45	48	1,778.88	2	0	25	27	1,000.62	10	15	0	25	926.50	190.00	37.06	7041.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	10	0	20	30	1,778.40	5	0	30	35	2,074.80	5	0	35	40	2,371.20	10	10	0	20	1,185.60	125.00	59.28	7410.00
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	25	5	30	60	3,244.80	10	0	30	40	2,163.20	5	13	25	43	2,325.44	10	30	15	55	2,974.40	198.00	54.08	10707.84
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	5	0	25	30	361.20	5	0	32	37	445.48	2	0	25	27	325.08	10	0	10	20	240.80	114.00	12.04	1372.56
24	14111507-PP-M01	PAPER, MULTICOPIY, A4, 80 gsm	reams	50	50	30	130	17,765.80	50	20	20	90	12,299.40	50	15	15	80	10,932.80	50	50	15	115	15,715.90	415.00	136.66	56713.90

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	50	50	15	115	14,686.65	50	15	15	80	10,216.80	50	10	15	75	9,578.25	80	15	15	110	14,048.10	380.00	127.71	48529.80	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	50	20	50	120	11,791.20	50	50	15	115	11,299.90	50	15	15	80	7,860.80	200	15	15	230	22,599.80	545.00	98.26	53551.70	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	30	50	20	100	11,846.00	50	50	15	115	13,622.90	50	15	10	75	8,884.50	50	10	30	90	10,661.40	380.00	118.46	45014.80	
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	1	1	2	58.24	0	0	5	5	145.60	0	0	5	5	145.60	0	0	3	3	87.36	15.00	29.12	436.80	
29	14111503-PA-P01	PAPER, parchment	box	0	0	5	5	490.25	0	0	0	0	0.00	0	0	3	3	294.15	0	0	0	0	0.00	8.00	98.05	784.40	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	1	0	1	55.64	0	1	0	1	55.64	0	2	0	2	111.28	0	2	0	2	111.28	6.00	55.64	333.84	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	8	10	15	33	2,333.76	0	0	15	15	1,060.80	10	0	12	22	1,555.84	0	0	8	8	565.76	78.00	70.72	5516.16	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	20	0	25	45	4,586.40	5	0	15	20	2,038.40	10	0	10	20	2,038.40	2	0	4	6	611.52	91.00	101.92	9274.72	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	15	15	15	45	3,907.80	15	17	10	42	3,647.28	15	15	30	60	5,210.40	15	5	15	35	3,039.40	182.00	86.84	15804.88	
34	14111704-JFPT01	TISSUE, interfolded paper towel	pack	0	20	42	62	2,160.08	0	20	12	32	1,114.88	0	20	12	32	1,114.88	0	20	11	31	1,080.04	157.00	34.84	5469.88	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	15	0	45	60	2,178.00	5	5	40	50	1,815.00	5	0	20	25	907.50	5	10	15	30	1,089.00	165.00	36.30	5989.50	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	10	0	30	40	789.20	6	8	35	49	966.77	2	0	14	16	315.68	5	0	8	13	256.49	118.00	19.73	2328.14	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	5	0	5	481.00	2	0	6	8	769.60	2	0	0	2	192.40	2	0	0	2	192.40	17.00	96.20	1635.40	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	2	5	20	27	1,930.50	0	3	1	4	286.00	0	1	3	4	286.00	0	1	2	3	214.50	38.00	71.50	2717.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	5	2	1	8	158.08	0	5	1	6	118.56	4	3	0	7	138.32	0	1	2	3	59.28	24.00	19.76	474.24	
41	31151804-SW-S01	STAPLE WIRE, standard	box	15	15	10	40	896.40	10	15	12	37	829.17	12	15	5	32	717.12	7	5	5	17	380.97	126.00	22.41	2823.66	
42	31201502-TA-E01	TAPE, electrical	roll	10	5	24	39	728.13	0	5	0	5	93.35	5	5	2	12	224.04	0	2	0	2	37.34	58.00	18.67	1082.86	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	20	20	50	90	4,914.00	5	20	21	46	2,511.60	10	2	5	17	928.20	8	2	1	11	600.60	164.00	54.60	8954.40	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	5	5	8	18	1,918.80	2	5	10	17	1,812.20	2	5	1	8	852.80	2	5	1	8	852.80	51.00	106.60	5436.60	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	10	2	25	37	827.32	5	20	10	35	782.60	5	5	15	25	559.00	5	2	2	9	201.24	106.00	22.36	2370.16	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	10	25	40	75	756.75	5	20	10	35	353.15	9	2	0	11	110.99	5	2	5	12	121.08	133.00	10.09	1341.97	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	15	10	5	30	599.10	5	5	10	20	399.40	5	5	2	12	239.64	5	5	5	15	299.55	77.00	19.97	1537.69	
48	31151507-TW-P01	TWINE, plastic	roll	7	2	5	14	815.36	2	1	2	5	291.20	2	1	0	3	174.72	2	2	0	4	232.96	26.00	58.24	1514.24	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	856.86	0.00	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	2	0	2	5,064.80	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2532.40	5064.80	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	5	0	32	37	7,615.34	5	0	12	17	3,498.94	5	0	5	10	2,058.20	5	0	0	5	1,029.10	69.00	205.82	14201.58	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	2	0	35	37	3,039.92	3	0	35	38	3,122.08	2	0	5	7	575.12	5	0	0	5	410.80	87.00	82.16	7147.92	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	6	0	5	11	194.48	2	8	2	12	212.16	3	0	0	3	53.04	2	0	0	2	35.36	28.00	17.68	495.04	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	5	5	5	15	1,353.30	5	5	5	15	1,353.30	5	5	5	15	1,353.30	5	2	2	9	811.98	54.00	90.22	4871.88	
58	47131604-BR-S01	BROOM, soft, tambo	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	136.24	0.00	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18.20	0.00	
60	47131829-TB-C01	CLEANSER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	54.08	0.00	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	3	0	15	18	2,321.28	2	5	15	22	2,837.12	3	0	12	15	1,934.40	2	0	3	5	644.80	60.00	128.96	7737.60	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.83	0.00	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	4	4	13,719.12	4	0	0	4	13,719.12	0	0	0	0	0.00	0	0	0	0	0.00	8.00	3429.78	27438.24	
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	2	2	8,087.66	0	0	4	4	16,175.32	0	0	0	0	0.00	0	0	0	0	0.00	6.00	4043.83	24262.98	
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	2	2	8,087.66	0	0	4	4	16,175.32	0	0	0	0	0.00	0	0	0	0	0.00	6.00	4043.83	24262.98	
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	2	2	8,087.66	0	0	4	4	16,175.32	0	0	0	0	0.00	0	0	0	0	0.00	6.00	4043.83	24262.98	
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00	
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00	
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00	
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	284.84	0.00	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	5	0	5	186.05	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	37.21	186.05	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	5	0	5	5,720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	1144.00	5720.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	4	0	0	4	22,453.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5613.25	22453.00	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	6,415.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6415.64	6415.64	
FURNITURE AND FURNISHINGS																											
294	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	40	5	5	50	1,852.00	0	0	45	45	1,666.80	0	5	5	10	370.40	0	10	5	15	555.60	120.00	37.04	4444.80	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	10	5	0	15	576.15	0	10	0	10	384.10	0	4	4	8	307.28	0	3	5	8	307.28	41.00	38.41	1574.81	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	2	8	10	43.70	0	0	0	0	0.00	0	3	5	8	34.96	0	0	0	0	0.00	18.00	4.37	78.66	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
301	60121524-SP-G01	SIGN PEN, black	piece	10	0	10	20	405.20	0	15	10	25	506.50	10	10	0	20	405.20	10	10	0	20	405.20	85.00	20.26	1722.10	
302	60121524-SP-G02	SIGN PEN, blue	piece	30	0	0	30	607.80	50	0	10	60	1,215.60	0	40	0	40	810.40	30	20	0	50	1,013.00	180.00	20.26	3646.80	
303	60121524-SP-G03	SIGN PEN, red	piece	0	5	0	5	101.30	0	5	0	5	101.30	0	5	0	5	101.30	0	10	0	10	202.60	25.00	20.26	506.50	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
4	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
6	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
7	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
26	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
27	43211711-SC-001	Scanner, Colored, Double sided, feeder type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
29	60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
32	46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
34	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
36	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
		Office supplies thru CA	lot	50	10	10	70	20,925.10	50	10	10	70	20,925.10	10	10	10	30	8,967.90	10	10	10	30	8,967.90	200.00	298.93	59786.00
		Other Supplies and Materials	lot	100	130	100	330	33,000.00	400	120	150	670	67,000.00	500	1500	150	2150	215,000.00	1200	800	900	2900	290,000.00	6,050.00	100.00	605000.00
		Travel - Local	lot	1	1	1	3	107,700.00	0	1	1	2	71,800.00	1	0	1	2	71,800.00	1	1	1	3	107,700.00	10.00	35900.00	359000.00
		ICT Training Expense	lot	1	0	0	1	15,000.00	1	0	0	1	15,000.00	1	0	0	1	15,000.00	1	0	0	1	15,000.00	4.00	15000.00	60000.00
		Training Expense	lot	1	1	1	3	11,100.00	1	1	1	3	11,100.00	1	1	1	3	11,100.00	1	0	0	1	3,700.00	10.00	3700.00	37000.00
		Accountable Forms Expense	lot	1	1	1	3	7,500.00	1	1	1	3	7,500.00	1	1	1	3	7,500.00	1	1	1	3	7,500.00	12.00	2500.00	30000.00
		Medical, Dental, and Laboratory Supplies Expense	lot	20	20	15	55	278,960.00	30	20	20	70	355,040.00	30	20	10	60	304,320.00	10	40	15	65	329,680.00	250.00	5072.00	1268000.00
		Fuel, Oil, and Lubricants	lot	15	40	10	65	200,980.00	15	30	10	55	170,060.00	30	15	15	60	185,520.00	25	25	20	70	216,440.00	250.00	3092.00	773000.00
		Water Expense	lot	1	1	1	3	133,750.00	1	1	1	3	133,750.00	1	1	1	3	133,750.00	1	1	1	3	133,750.00	12.00	44583.33	535000.00
		Electricity Expense	lot	1	1	1	3	1,488,000.00	1	1	1	3	1,488,000.00	1	1	1	3	1,488,000.00	1	1	1	3	1,488,000.00	12.00	496000.00	5952000.00
		Gas/Heating Expense	lot	3	5	2	10	10,000.00	3	5	2	10	10,000.00	3	5	2	10	10,000.00	5	2	3	10	10,000.00	40.00	1000.00	40000.00
		Postage and Courier Services	lot	10	10	10	30	15,300.00	5	5	10	20	10,200.00	5	5	10	20	10,200.00	10	10	10	30	15,300.00	100.00	510.00	51000.00
		Telephone Expenses - Mobile	lot	10	5	5	20	10,000.00	10	10	5	25	12,500.00	10	10	5	25	12,500.00	10	5	5	20	10,000.00	90.00	500.00	45000.00
		Telephone Expenses - Telephone	lot	5	5	5	15	79,000.00	5	5	5	15	79,000.00	5	5	5	15	79,000.00	5	5	5	15	79,000.00	60.00	5266.67	316000.00
		Internet Subscription Expense	lot	1	1	1	3	14,500.00	1	1	1	3	14,500.00	1	1	1	3	14,500.00	1	1	1	3	14,500.00	12.00	4833.33	58000.00
		Awards, Rewards, Expenses	lot	1	0	0	1	13,750.00	1	0	0	1	13,750.00	1	0	0	1	13,750.00	1	0	0	1	13,750.00	4.00	13750.00	55000.00
		Prizes	lot	1	0	0	1	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	18,000.00	2.00	18000.00	36000.00
		Extraordinary & Miscellaneous Expenses	lot	2	1	1	4	34,000.00	2	1	1	4	34,000.00	2	1	1	4	34,000.00	2	1	1	4	34,000.00	16.00	8500.00	136000.00
		Legal Services	lot	1	1	1	3	15,750.00	1	1	1	3	15,750.00	1	1	1	3	15,750.00	1	1	1	3	15,750.00	12.00	5250.00	63000.00
		Auditing Services	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	20,000.00	1.00	20000.00	20000.00
		ICT -Consultancy Services	lot	2	2	2	6	223,500.00	2	2	2	6	223,500.00	2	2	2	6	223,500.00	2	2	2	6	223,500.00	24.00	37250.00	894000.00
		Other Professional Services	lot	1	1	1	3	807,000.00	1	1	1	3	807,000.00	1	1	1	3	807,000.00	1	1	1	3	807,000.00	12.00	269000.00	3228000.00
		Janitorial Services	lot	1	1	1	3	436,000.00	1	1	1	3	436,000.00	1	1	1	3	436,000.00	1	1	1	3	436,000.00	12.00	145333.33	1744000.00
		Security Services	lot	1	1	1	3	672,250.00	1	1	1	3	672,250.00	1	1	1	3	672,250.00	1	1	1	3	672,250.00	12.00	224083.33	2689000.00
		Other General Services	lot	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	0	2	5,600.00	1	1	0	2	5,600.00	10.00	2800.00	28000.00
		Repair & Maintenance - Office Building	lot	1	1	1	3	10,500.00	1	1	1	3	10,500.00	1	1	0	2	7,000.00	1	1	0	2	7,000.00	10.00	3500.00	35000.00
		Repair & Maintenance - Other Structures	lot	1	1	1	3	15,000.00	1	0	1	2	10,000.00	1	0	1	2	10,000.00	1	1	1	3	15,000.00	10.00	5000.00	50000.00
		Repair & Maintenance - Office Equipment	lot	1	1	1	3	15,000.00	1	1	0	2	10,000.00	1	1	0	2	10,000.00	1	1	1	3	15,000.00	10.00	5000.00	50000.00
		Repair & Maintenance - ICT Equipment	lot	2	2	2	6	48,000.00	2	2	2	6	48,000.00	3	2	2	7	56,000.00	2	2	2	6	48,000.00	25.00	8000.00	200000.00
		Repair & Maintenance - Technical & Scientific Equipment	lot	5	8	5	18	147,600.00	5	7	5	17	139,400.00	5	7	5	17	139,400.00	7	5	6	18	147,600.00	70.00	8200.00	574000.00
		Repair & Maintenance - Motor Vehicle	lot	1	1	1	3	30,000.00	1	1	1	3	30,000.00	1	1	1	3	30,000.00	1	1	1	3	30,000.00	12.00	10000.00	120000.00
		Repair & Maintenance - Furniture and Fixtures	lot	2	2	2	6	17,760.00	2	3	2	7	20,720.00	2	2	2	6	17,760.00	2	2	2	6	17,760.00	25.00	2960.00	74000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Repair & Maintenance - Leased Assets Land	lot	2	2	2	6	19,200.00	2	3	2	7	22,400.00	2	2	2	6	19,200.00	2	2	2	6	19,200.00	25.00	3200.00	80000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Taxes, Duties & Licenses	lot	2	2	2	6	27,120.00	2	3	2	7	31,640.00	2	2	2	6	27,120.00	2	2	2	6	27,120.00	25.00	4520.00	113000.00
Fidelity Bond Premium	lot	2	2	2	6	65,760.00	2	3	2	7	76,720.00	2	2	2	6	65,760.00	2	2	2	6	65,760.00	25.00	10960.00	274000.00
Insurance Expense	lot	0	0	1	1	190,166.67	2	2	0	4	760,666.66	1	0	0	1	190,166.67	0	0	0	0	0.00	6.00	190166.67	1141000.00
Advertising Expense	lot	1	1	1	3	6,000.00	1	1	1	3	6,000.00	1	1	1	3	6,000.00	1	1	1	3	6,000.00	12.00	2000.00	24000.00
Printing and Publication Expense	lot	1	1	1	3	26,700.00	1	1	0	2	17,800.00	1	1	0	2	17,800.00	1	1	1	3	26,700.00	10.00	8900.00	89000.00
Representation Expense	lot	7	10	8	25	25,000.00	8	10	5	23	23,000.00	8	10	5	23	23,000.00	10	5	10	25	25,000.00	96.00	1000.00	96000.00
Transportation and Delivery Expense	lot	10	10	10	30	30,000.00	10	10	10	30	30,000.00	10	10	10	30	30,000.00	6	10	10	26	26,000.00	116.00	1000.00	116000.00
Rent Expense - Land	lot	1	1	1	3	4,500.00	1	1	1	3	4,500.00	1	1	1	3	4,500.00	1	1	1	3	4,500.00	12.00	1500.00	18000.00
ICT Software Subscription	lot	2	2	2	6	187,500.00	2	2	2	6	187,500.00	2	2	2	6	187,500.00	2	2	2	6	187,500.00	24.00	31250.00	750000.00
Other Subscription Expense	lot	1	0	0	1	9,400.00	2	0	0	2	18,800.00	1	0	0	1	9,400.00	1	0	0	1	9,400.00	5.00	9400.00	47000.00
Other MOOE	lot	1	1	1	3	3,000.00	1	1	1	3	3,000.00	1	1	1	3	3,000.00	1	1	0	2	2,000.00	11.00	1000.00	11000.00
Rehabilitation and Retrofitting of Natural Fiber Processing Center	lot	1	0	0	1	20,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	20000000.00	20000000.00
A. TOTAL																						P		43,916,999.88
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		4,391,699.99
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B+ C)																						P		48,308,699.86
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		FORTY THREE MILLION NINE HUNDRED SEVENTEEN THOUSAND PESOS 43,917,000.00																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

MARILOU G. AGUSTIN
Property/Supply Officer

JOSUE C. ROSAL / MERLITA R. ODI
Accountant / Budget Officer

CELIA B. ELUMBA
Head of Office/Agency

Date Prepared: 13 August 2021