

**Department of Science and Technology
PHILIPPINE TEXTILE RESEARCH INSTITUTE**

NOTICE OF VACANCY

A notice is hereby given that the Science Research Specialist II (SG-16) position from the Research and Development Division - Natural Fiber Utilization Section (RDD-NFUS) is vacant. The aforesaid position is proposed to be filled up immediately.

Position Title : Science Research Specialist II
Item No. : PTRIB-SRAS2-24-1998
Salary Grade : SG -16
Salary rate : P36,628.00/month
Plus other benefits under RA 8439

Qualification Requirements:

Education : Bachelor's degree relevant to the job
Experience : 1 year of relevant experience
Related Training : 4 hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility
Place of Assignment : Research and Development Division
Natural Fiber Utilization Section (RDD-NFUS)

Brief Description of Duties and Responsibilities:

1. Conceptualize, plan, organize and conduct activities of research and development (R&D) projects on Textile Fiber R&D and innovation;
2. Undertake contract researchers, render technical services and consultancy services of textile fibers;
3. Prepare technical and semi-technical articles for publication, and intellectual property rights claims for protection;
4. Over-all in-charge of the operation and maintenance of the Natural Textile Fiber Innovation Center;
5. Prepare reports and draft communication, and explore and forge linkages; and
6. Performs other related tasks as maybe assigned from time to time.

Remarks:

1. Preferably BS in Engineering (Agricultural and Biosystems Engineering, Mechanical Engineering, Material Science and Engineering); and
2. With at least six (6) months direct/actual experience in textile R&D.

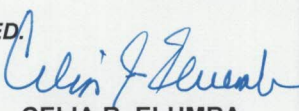
Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application and send to the address below not later than 05 JUL 2021.

Documentary Requirements:

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph with recent picture 2 pcs. passport size with signature over handwritten name;
4. Photocopy of certificate of eligibility/ratings/license; and/or License (submit authenticated copy upon the date of interview);
5. Photocopy of Transcript of Records & Diploma (Certified true copy);
6. Performance Evaluation Rating in the 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates (submit certified true copy upon date of interview);
9. NBI Clearance (if not available, submit the online booking slip upon the date of pre-qualifying examination); and
10. Medical Certificate (if applicant is recommended to the position).

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Requesting Official:


CELIA B. ELUMBA
Director IV

Please forward all applications to:

CORAZON I. TAPULGO
Chief, Finance and Administrative Division and
Chairperson, PTRI Human Resource Merit
Promotion and Selection Board (PTRI-HRMP SB)
PHILIPPINE TEXTILE RESEARCH INSTITUTE
Room 300, PTRI Building, DOST South Compound
General Santos Avenue, Bicutan, Taguig City
Telephone No. 8372071 -82 local 2362;
Email address: recruitment@ptri.dost.gov.ph

OR MATT ANTHONY M. PAREJA
Administrative Officer V and Head,
Human Resource and Records Management Section
Finance and Administrative Division
PHILIPPINE TEXTILE RESEARCH INSTITUTE
Room 314, PTRI Building, DOST South Compound
General Santos Avenue, Bicutan, Taguig City
Telephone No. 8372071 -82 local 2377; 2378
Email address: recruitment@ptri.dost.gov.ph

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employees/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and hearing-impaired persons.

DATE POSTED : 25 JUN 2021