

Department of Science and Technology
PHILIPPINE TEXTILE RESEARCH INSTITUTE

NOTICE OF VACANCY

A notice is hereby given that the Science Research Specialist I (SG-13) position from the Research and Development Division - Chemicals, Dyes, Auxiliaries, and By-products Utilization Section (RDD-CDABUS) is vacant. The aforesaid position is proposed to be filled up immediately.

Position Title:	Science Research Specialist I	Item No.:	PTRIB-SRAS1-12-1998
		Salary Grade:	13
Place of Assignment:	Research and Development Division - Chemicals, Dyes, Auxiliaries and By-products Utilization Section (CDABUS)	Salary Rate:	₱34,421.00 /month Plus other benefits under RA 8439

Brief Description of Duties and Responsibilities:

1. Conceptualize, plan, organize and conduct activities of R&D projects - R&D projects may include topics related to textile materials, textile processing, textile product development and other related researches;
2. Prepare and publish technical and semi-technical articles; prepare and apply intellectual property (IP) for technologies generated;
3. Assist in the conduct of other textile-related programs, projects or contract researches; render technical consultancies and services related to natural textile fiber, textile processes, and other general textile inquiries;
4. Prepare technical reports; respond and prepare correspondences and communication documents;
5. Act as the overall in-charge of the Natural Fiber Innovation and Processing Laboratory; and
6. Performs other related activities including but not limited to the following:
 - Monitor, update and maintain the inventory of natural textile fibers
 - Participate actively in assigned committee as member or officer
 - Attend assigned and scheduled meetings and events

Minimum Qualifications:

Education:	Bachelor's degree relevant to the job
Experience:	None required
Related Training:	None required
Eligibility:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications:

Education:	Bachelor of Science degree in Natural and Physical Sciences, Engineering and other related courses
Experience:	1 year of relevant experience
Related Training:	4 hours of relevant training
Eligibility:	Career Service (Professional) / Second Level Eligibility / RA 1080

Interested and qualified applicants should signify their interest in writing. Submit the following documents in PDF format (single file) arranged as enumerated to the address below not later than 20 JUL 2025:

Documentary Requirements:

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph with recent picture 2 pcs. passport size with signature over handwritten name;
4. Authenticated/certified true copy of certificate of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates;
9. NBI Clearance (if not available, submit the online booking slip if recommended to the position); and
10. Medical Certificate (if applicant is recommended to the position).

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Please forward all applications to:

ROSE MARTHY B. ANGELES
Administrative Officer V and Head
Human Resource and Records Management Section
PHILIPPINE TEXTILE RESEARCH INSTITUTE
Room 314, PTRI Building, DOST South Compound
General Santos Avenue, Bicutan, Taguig City
Email address: recruitment@ptri.dost.gov.ph

Requesting Official:


JULIUS L. LEANO, JR.
Director IV

DATE POSTED:

10 JUL 2025

Direct link:

bit.ly/451d6Fw

or Scan the QR Code:



The DOST-PTRI adheres to the existing general policy of Equal Employment Opportunity Principle (EEOP), interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, religion, political affiliation, including persons with disabilities (PWD) and members of the indigenous communities are encouraged to apply. DOST-PTRI has the following available facilities like: 1. elevator and ramp for PWD; 2. construction of rest rooms for SOGI; and 3. provision of LCD projector, screen and speaker for visually and hearing-impaired persons.