

Department of Science and Technology
PHILIPPINE TEXTILE RESEARCH INSTITUTE

NOTICE OF VACANCY

A notice is hereby given that the Science Research Specialist II (SG 16) position from the Technical Services Division - Chemical Testing Unit (TSD-CTU) is anticipated to be vacant. The aforesaid position is proposed to be filled up immediately.

Position Title:	Science Research Specialist II (Anticipated Vacancy)	Item No.:	PTRIB-SRAS2-7-1998
		Salary Grade:	16
Place of Assignment:	Technical Services Division - Chemical Testing Unit (TSD-CTU)	Salary Rate:	₱43,560.00 /month Plus other benefits under RA 8439

Brief Description of Duties and Responsibilities:

- 1 Conceptualize, plan, organize, and conduct activities of the Textile Quality Assurance Program and other related
- 2 Act as Deputy Technical Manager/Head Chemist of the Chemical Testing Laboratory; review quotations, test requests, and worksheets; Verify correctness of prepared samples and test results in worksheets and raw data;
- 3 Supervise and provide technical assistance to the work of small group of researchers and consolidates the findings and prepare technical reports;
- 4 Participate as member of the standards development and compliance team;
- 5 Develop new competencies in chemical testing of textiles;
- 6 Conduct training/lectures on chemical testing and quality control of textiles;
- 7 Prepare technical reports and presentations; respond and prepare correspondences and communication documents
- 8 Act as Regional Focal and propose and implement regional innovation activities of the Institute
- 9 Monitor preventive maintenance schedule and maintain relevant documents/records
- 10 Review and update work instructions and worksheets on laboratory procedures and source latest versions of
- 11 Participate actively in assigned committees as member or officer
- 12 Prepare and monitor procurement requests for laboratory supplies and equipment
- 13 Perform other related tasks as maybe assigned from time to time

Minimum Qualifications:

Education:	Bachelor's degree relevant to the job
Experience:	1 year of relevant experience
Related Training:	4 hours of relevant training
Eligibility:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications:

Education:	Bachelor's degree relevant to the job (preferably in Chemistry)
Experience:	3 years of relevant experience in ISO/IEC 17025:2017 Laboratory Management System and Textile Quality Assurance
Related Training:	16 hours of relevant training related to ISO/IEC 17025:2017
Eligibility:	RA 1080 (Registered Chemist per RA 10657)

Interested and qualified applicants should signify their interest in writing. Submit the following documents in PDF format (single file) arranged as enumerated to the address below not later than 20 JUL 2025:

Documentary Requirements:

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph with recent picture 2 pcs. passport size with signature over handwritten name;
4. Authenticated/certified true copy of certificate of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates;
9. NBI Clearance (if not available, submit the online booking slip if recommended to the position); and
10. Medical Certificate (if applicant is recommended to the position).

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Please forward all applications to:

ROSE MARTHY B. ANGELES
Administrative Officer V
Human Resource and Records Management Section
PHILIPPINE TEXTILE RESEARCH INSTITUTE
Room 314, PTRI Building, DOST South Compound
General Santos Avenue, Bicutan, Taguig City
Email address: recruitment@ptri.dost.gov.ph

Requesting Official:

JULIUS L. LEANO, JR.
Director IV

Direct link:

<https://bit.ly/TSD-SRSII>



or Scan the QR Code:

DATE POSTED:

10 JUL 2025

The DOST-PTRI adheres to the existing general policy of Equal Employment Opportunity Principle (EEOP), interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, religion, political affiliation, including persons with disabilities (PWD) and members of the indigenous communities are encouraged to apply. DOST-PTRI has the following available facilities like: 1. elevator and ramp for PWD; 2. construction of rest rooms for SOGI; and 3. provision of LCD projector, screen and speaker for visually and hearing-impaired persons.