

PHILIPPINE TEXTILE RESEARCH INSTITUTE-DOST

PTRI Building General Santos Avenue Bicutan Taguig City

ANNUAL PROCUREMENT PLAN, CY 2016

CODE (PAP)	Program/Activity/Project	PMO / Enduser	Mode of Procurement	Schedule for Each Procurement Activity										Source of Income	Estimated Budget Php		Remarks/Activity (Brief Description of Program Project)	
				Pre-Proc Conf	Ads/Post of ITB	Pre-bid Conf.	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery / Completion		Acceptance/Turnover	MOOE		CO
1	Janitorial Services	PTRI	Public Bidding												GAA	1,426,000.00		Public Bidding-3 years contract from 2014 to 2017
2	Security Service	PTRI	Public Bidding												GAA	2,303,000.00		included at MIRDC Contract
3	Repair and Maintenance-Building and Structures	PTRI	Shopping/Small Value Procurement												GAA	150,000.00		
4	Repair and Maintenance-Office Equipment	PTRI	Shopping/Small Value Procurement												GAA	292,000.00		
5	Repair and Maintenance-Technical Scientific Equipment	PTRI	Shopping/Small Value Procurement												GAA	694,000.00		
6	Taxes Insurance Premium, Registration and Other Fees	PTRI	GSIS/LTO/others												GAA	708,000.00		
7	Office Supplies Expenses	PTRI	From Procurement Service Office/Shopping/Small Value Procurement/ Public												GAA	969,000.00		
8	Accountable and Non Accountable Form	PTRI	From National Printing Office/Shopping/Small Value Procurement												GAA	30,000.00		
9	Medical, Dental & Laboratory Supplies Expenses	PTRI	Public Bidding, Small Value Procurement												GAA	1,373,000.00		
10	Gasoline Oil and Lubricant	PTRI	Shopping, Small Procurement												GAA	373,000.00		
11	Other Supplies and Materials Expenses	PTRI	Small Value Procurement / Shopping												GAA	443,000.00		
12	Utility Expenses-(Water and Electricity Expenses)	PTRI	Exclusive / Franchise												GAA	5,441,000.00		
13	Communication Expenses	PTRI	Exclusive / Franchise												GAA	457,000.00		
14	Extraordinary Misc. Expenses/Professional Services	PTRI	Public Bidding/Small Value Procurement												GAA	1,272,000.00		
15	Advertising Expenses	PTRI	Shopping/Small Value Procurement												GAA	24,000.00		

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15	Advertising Expenses	PTRI	Shopping/Small Value Procurement													GAA	24,000.00		
16	Printing and Publication Expenses	PTRI	Shopping/Small Value Procurement													GAA	82,000.00		
17	Representation Expenses	PTRI	Shopping/Small Value Procurement													GAA	111,000.00		
18	Transportation and Delivery Expenses	PTRI	Shopping/Small Value Procurement													GAA	66,000.00		
20	CAPITAL OUTLAY																		
20a	Information & Communication Technology Equipment	PTRI	Shopping/Small Value Procurement /Public Bidding													GAA		1,755,000.00	
20b	Repair and Renovation of PTRI Administration and Laboratory Building, Phase VII (Conveyor/elevator)	PTRI	Public Bidding													GAA		8,600,000.00	

Prepared by:


 MARILOU G. AGUSTIN
 BAC Secretariat

Recommending Approval by:
 Bids and Awards Committee


 MAY S. RICO
 Chairperson


 NORA B. MANGALINDAN
 Vice Chairperson


 CORAZON I. TAPULGO
 Member


 REMEDIOS O. NOGUERA
 Member


 JEANNIE LYNN J. CABANSAG
 Member

Approved by:

 CELIA B. ELUMBA
 Director
 Head of Procuring Entity