

**PHILIPPINE TEXTILE RESEARCH INSTITUTE**  
**Indicative Annual Procurement Plan for FY 2017**

Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
			Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>TOTAL</b>							<b>GAA</b>	<b>31,822,000.00</b>	<b>18,134,000.00</b>	<b>13,688,000.00</b>	
<b>TRAVELING EXPENSES</b>							<b>GAA</b>	<b>514,000.00</b>			
Local	PTRI	Shopping		Q1 to Q4	Q1 to Q4		GAA		514,000.00		purchase of plane tickets was made through quotation and awarded to lowest and responsive bidder
Foreign		-	n/a						-		-
<b>TRAINING &amp; SCHOLARSHIP EXPENSES</b>	PTRI	Shopping		Q1 to Q4	Q1 to Q4		GAA	142,000.00	142,000.00		supplies/materials for training used purchase through emergency purchase
<b>SUPPLIES AND MATERIALS EXPENSES</b>							<b>GAA</b>	<b>3,138,000.00</b>			
Office Supplies Expenses	PTRI	Shopping		Q1 to Q4	Q1 to Q4				919,000.00		purchase of office supplies through Procurement Service or emergency purchase
Accountable Form Expenses	PTRI	Direct contracting		Q3					30,000.00		direct purchase to National Printing Office
Medical, Dental Laboratory Supplies Expenses	RDD & TSD	Shopping		Q1 to Q4	Q1 to Q4				1,368,000.00		purchase of chemicals and laboratory supplies was made through quotation and awarded to lowest and responsive bidder
Fuel, Oil and Lubricants Expenses	PTRI	Direct contracting		Q1	Q1	Q1			373,000.00		Contract of agreement with gasoline station
Other Supplies Expenses	PTRI	Shopping		Q1 to Q4					448,000.00		purchase of other supplies through Procurement Service or emergency purchase
<b>UTILITY EXPENSES</b>							<b>GAA</b>	<b>5,628,000.00</b>			
Water Expenses	PTRI	Direct contracting	Monthly						378,000.00		monthly water consumption paid through Maynilad
Electricity Expenses	PTRI	Direct contracting	Monthly						5,250,000.00		monthly electric consumption paid through Meralco
<b>COMMUNICATION EXPENSES</b>							<b>GAA</b>	<b>457,000.00</b>			
Postage and Courier Services	PTRI	Direct contracting	Monthly						51,000.00		courier services-Philpost/LBC
Telephone Expenses-Mobile	PTRI	Shopping	Monthly						42,000.00		purchase of cellcards made through emergency purchase
Telephone Expenses-Landline	PTRI	Direct contracting	Monthly						306,000.00		monthly telephone services paid through PLDT
Internet Subscription Expenses	PICTS	Direct contracting	Monthly						58,000.00		contract of agreement with PLDT MyDSL

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<b>TAXES, INSURANCE PREMIUM AND OTHER FEES</b>							GAA	708,000.00			
Taxes, Duties & Licenses	RDD & TSD	Direct contracting			Q2 to Q4				123,000.00		Customs duties and taxes
Fidelity Bond Premium	PTRI	Direct contracting			Q2 to Q4				226,000.00		fidelity bond of Special Disbursing Officer
Insurance Expenses	FAD	Direct contracting			Q2 to Q4				359,000.00		GSIS Insurance/LTO Reg.
<b>OTHER MAINTENANCE AND OTHER OPERATING EXPENSES</b>		Shopping					GAA	285,000.00			
Advertising Expenses	PTRI	Shopping		Q1 to Q4	Q1 to Q4				24,000.00		advertisement of vacant position & posting of ITB to newspaper
Printing and Publication Expenses	TIPS	Shopping		Q3	Q3				82,000.00		Printing of PTRI Annual Report/Samay Bulletin
Representation Expenses	PTRI	Shopping		Q1 to Q4	Q1 to Q4				111,000.00		meal expenses incurred during meeting, seminars, workshops, etc
Transportation and Delivery Expenses	PTRI	Shopping		Q2 to Q4	Q2 to Q4				68,000.00		provision for the rental of vehicles
<b>Rent/Lease Expenses</b>							GAA	76,000.00			
Rent/Lease Expenses-Land	RDD-TCMO	Direct contracting		Q3	Q3				28,000.00		NHA Lease to TCMO
Subscription Expenses	PICTS	Direct contracting		Q1	Q1				47,000.00		daily newspaper subscription
Other Maintenance and Operating Epenses	PTRI	Shopping							1,000.00		purchases made through emergency purchase
<b>MOOE</b>											
Information and Communication Technology-MITHI	PICTS	Direct contracting		monthly			GAA	288,000.00	288,000.00		payment for job order services
<b>Building and Other Structures Outlay</b>								10,055,000.00			
Repair and Renovation of PTRI Administration and Laboratory Building, Phase VII	FAD	Public Bidding	March 20-26, 2017	April 4, 2017	4/27/17	Q2	GAA			2,000,000.00	awarded to Incore Builders
Expansion of the Long Staple Processing Pilot Plant Area	RDD	Public Bidding	Q2	Q2	Q3	Q3	GAA			3,000,000.00	for preparation
Upgrading of the PTRI's Technology Business Incubator (TBI)	RDD		Q2	Q2	Q3	Q3	GAA			2,000,000.00	for preparation
Construction of PTRI Silkworm Rearing House Technology Center (TCMO)	RDD-TCMO	Public Bidding	Q2	Q2	Q3	Q3	GAA			3,055,000.00	for preparation
<b>Transportation Equipment Outlay</b>								1,200,000.00			
Motor Vehicle-Crossover Utility Vehicle (CUV) / AUV	FAD	Public Bidding	for negotiated procurement	April 26, 2017	Q2	Q2	GAA			1,200,000.00	awarded to Toyota Pasong Tamo

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<i>Machinery and Equipment Outlay</i>								2,433,000.00			
MITHI-Purchase of ICT Equipment / System Development	PICTS	Shopping		Q2 to Q4	Q3 to Q4		GAA			2,433,000.00	purchases made through quotations and awarded to the lowest and responsive bidder
<b>Total Capital Outlay</b>										13,688,000.00	
<b>Total MOOE</b>									18,134,000.00		

Prepared by:

  
**MARILOU G. AGUSTIN**  
 BAC Secretariat

Recommending Approval by:

Bids and Awards Committee

  
**CORAZON I. TAPULGO**

Chairperson

**JEANNIE LYNN C. PEREZ**

Vice Chairperson

  
**MARNIE B. DONES**

Member

  
**REMEDIOS O. NOGUERA**

Member

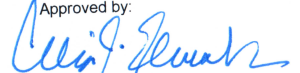
**NORLY B. VILLAR**

Member

  
**DANIEL J. LAVIN**

Member

Approved by:

  
**CELIA B. ELUMBA**

Director

Received on: DATE

17 MAY -9 AMO :38

Technical Support Office