

**ANNUAL PROCUREMENT PLAN FOR 2017  
For Common-Use Supplies and Equipment**

*MARILOU G. AGUSTIN*

Department/Bureau/Office: DOST-Philippine Textile Research Institute  
Region: National Capital Region (NCR)  
Address: PTRI Bldg. General Santos Blcutan Taguig City

Agency Account Code: \_\_\_\_\_

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Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			Total Quantity
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																								
<b>COMMON ELECTRICAL SUPPLIES</b>																								
1 BATTERY, dry cell AA, 2 pieces per blister pack	pack		2	23	25	487.5	15		5	20	390	2		45	47	916.5				0	0	92		1,794.00
2 BATTERY, dry cell AAA, 2 pieces per blister pack	pack			5	9	166.14	10	5	4	19	350.74			48	48	886.08				0	0	76		1,402.96
3 BATTERY, dry cell D, 2 pieces per blister pack	pack				2	176.8			2	2	176.8				2	176.8				0	0	6		530.40
4 FLUORESCENT LAMP, tubular, 28 watts	tube				0	0	10			10	1144				0	0				0	0	10	114.40	1,144.00
5 FLUORESCENT LAMP, tubular, 36 watts	tube				0	0	10			10	2808				0	0				0	0	10	280.80	2,808.00
6 COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece				0	0	50			50	7500				0	0				0	0	50	150.00	7,500.00
7 TAPE, electrical	roll	2		1	6	109.2	24		1	25	455				0	0	1			1	18.2	32		582.40
<b>OTHER SUPPLIES</b>																								
1 ACETATE, gauge #3, 50m per roll	roll	1		3	4	2940.6				0	0			3	3	2205.5				0	0	7		5,146.12
2 AIR FRESHENER, 280ml/150g min	can	4	8	4	16	1364.5	6			6	511.68		5		5	426.4				0	0	27		2,302.56
3 ALCOHOL, 70% ethyl, 500ml	bottle	24	11	52	87	4160.3	26	5	40	71	3395.2	5	14	27	46	2199.7	6	14		20	956.4	224		10,711.68
4 CARBON FILM, A4 size, 100 sheets per box	box				0	0				0	0	1	2	6	9	1778.2	9			9	1778.2	18		3,556.44

5	CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box		6	6	1216.8				0	0			0	0			0	0	6		1,216.80		
6	CARTOLINA, assorted color, 20 pieces per box	pack			0	0				0	0			0	0			0	0	0				
7	CHALK, white, enamel, 100 pieces per box	box			0	0				0	0			0	0			0	0	0				
8	CLEARBOOK, A4 size	piece	20	3	23	908.96	10	6	16	632.32	3		3	118.56				0	0	42		1,659.84		
9	CLEARBOOK, Legal size	piece	10	3	20	1441.4				0	0	5		5	218.4			0	0	38		1,659.84		
10	CLIP, backfold, 19mm, 12 pieces per box	box	5	5	21	31	234.67	1	12	13	98.41		5	5	10	75.7	20		20	151.4	74		560.18	
11	CLIP, backfold, 25mm, 12 pieces per box	box		4	4	53.6		1		1	13.4				0	0			0	0	5	13.40	67.00	
12	CLIP, backfold, 32mm, 12 pieces per box	box		4	4	76.48		1		1	19.12				0	0			0	0	5	19.12	95.60	
13	CLIP, backfold, 50mm, 12 pieces per box	box	5	4	9	355.68		1		1	39.52				0	0			0	0	10	39.52	395.20	
14	CORRECTION TAPE, 6 meters(m), 1 piece in individual plastic	piece		6	6	187.2	5			5	156	5		5	156				0	0	16	11.70	499.20	
15	DATA FILE BOX, made with chipboard, with closed ends	box	22	10	32	2233	10	12		22	1535.2				0	0			0	0	54		3,768.12	
16	DATA FOLDER, made with chipboard, taglia lock	piece		15	15	1029.6	6			6	411.84				0	0			0	0	21	51.96	1,441.44	
17	ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box	1		1	2	816.28				0	0			0	0			0	0	2		816.28	
18	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box	1		1	518.08					0	0		1	1	518.08			0	0	2		1,036.16	
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	1		1	642.15					0	0			0	0			0	0	1		642.15	
20	ENVELOPE, EXPANDING, plastic	piece			5	5	138.05		17	17	469.37	6		4	10	276.1	6	4		10	276.1	42		1,159.62
21	ENVELOPE, MAILING, 500 pieces per box, 80 gsm	box		2	2	998.4					0	0			0	0			0	0	2		998.40	
22	ENVELOPE, MAILING, with window, 500 pieces per box, 80 gsm	box			0	0					0	0			0	0			0	0	0			
23	ERASER, felt, for blackboard/whiteboard	piece			0	0					0	0			0	0			0	0	0			
24	ERASER, plastic or rubber	piece		4	4	9.16					0	0			0	0			0	0	4		9.16	

25	FASTENER, for paper, metal, 50 sets per box	box		10	34	44	2512				0	0			3	3	171.27			0	0	47		2,683.23
26	FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece				0	0				0	0								0	0	0		
27	FILE TAB DIVIDER, A4, five (5) colors per set	set	5	8		13	162.24				0	0								0	0	13		162.24
28	FILE TAB DIVIDER, Legal Size, five(5) colors per set	set		8		8	133.12				0	0								0	0	8		133.12
29	FOLDER, Fancy, A4, 50s/ bundle	bundle				0	0				0	0								0	0	0		
30	FOLDER, Fancy, Legal, 50 pieces per bundle	bundle			1	1	291.2				0	0								0	0	1		291.20
31	FOLDER, L-type, A4, 50 pieces pack	pack				0	0				0	0								0	0	0		
32	FOLDER, L-type, Legal size, 50 pieces per pack	pack				0	0				0	0								0	0	0		
33	FOLDER, Pressboard, size 240mm x 370mm, 100s/box	box				0	0				0	0								0	0	0		
34	FOLDER, Tagboard, A4, 100 pieces per pack	pack			3	3	537.84	1			1	179.28								0	0	4		717.12
35	FOLDER, Tagboard, Legal size, 100 pieces per pack	pack				0	0	1			1	200.37								0	0	1		200.37
36	GLUE, all purpose, 300 grams min.	jar		1	2	2	88.36	13	1		14	618.52			1	1	44.18			0	0	17		751.06
37	INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	1	4		5	239.5				0	0								0	0	5		239.50
38	LOOSELEAF COVER, 50sets per bundle	bundle		3		3	1619.3				0	0								0	0	3		1,619.28
39	MAGAZINE FILE BOX, LARGE	piece				0	0				0	0								0	0	0		
40	MARKER, fluorescent, 3 colors per set	set	2	3	1	6	213.3	8			8	284.4			1	1	35.55			0	0	15		533.25
41	MARKER, whiteboard, bullet type, black	piece		4	2	6	61.68	5			5	51.4			2	2	20.56			0	0	13		133.64
42	MARKER, whiteboard, bullet type, blue	piece			2	2	20.56	5			5	51.4			2	2	20.56			0	0	9		92.52
43	MARKER, whiteboard, bullet type, red	piece			2	2	20.56	5			5	51.4			2	2	20.56			0	0	9		92.52
44	MARKER, permanent, bullet type, black	piece		19	5	24	231.6	14			3	17	164.05							20	193	66		636.90

45	MARKER, permanent, bullet type, blue	piece		20	5	25	241.25	14		3	17	164.05			5	5	48.25	16	10		26	250.9	73		704.45	
46	MARKER, permanent, bullet type, red	piece		10	5	15	144.75	14		6	20	193			5	5	48.25	15	10		25	241.25	65		627.25	
47	NOTE BOOK, stenographer's, 40 leaves, spiral	piece	20	5	5	12	124.8					0	0		2	2	20.8				0	0	14		145.60	
48	NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad		5		6	187.2	10				10	312		1	1	31.2				0	0	17		530.40	
49	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad				1	40.54	10				10	405.4		1	1	40.54				0	0	12		486.48	
50	NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad				1	54.06	10				10	540.6		1	1	54.06				0	0	12		648.72	
51	PAD PAPER, Ruled	pad				0	0					0	0			0	0				0	0	0		-	
52	PAPER CLIP, gem type, 48mm, 100 pieces per box	box		10	2	15	192.75					0	0		3	3	38.55				0	0	18		231.30	
53	PAPER CLIP, gem type, 32mm, 100 pieces per box	box		8	5	13	83.59	10				10	64.3		2	2	12.86				0	0	25		160.75	
54	PAPER, MULTICOPY, 80gsm, size: 216mm x 297mm	ream	45	65	90	200	24550	70		9	79	9697.3	45		5	50	6137.5	10	5		15	1841.3	344		42,226.00	
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	15	20	55	20	2978	45				45	6700.5	30		8	38	5658.2		3		3	446.7	106		15,783.40
56	PAPER, Multi-Purpose (COPY) A4, 70gsm	ream		5	3	8	897.2	10		3	13	1458			3	3	336.45				0	0	24		2,691.60	
57	PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream				0	0					0	0			0	0				0	0	0		-	
58	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream		7		7	618.8	10				10	884			0	0				0	0	17		1,502.80	
59	PAPER, Thermal, 216mm x 30m	roll				0	0					0	0			0	0				0	0	0		-	
60	PENCIL, lead, w/eraser, one(1) dozen per box	box	10	10	1	21	412.02					0	0			0	0				0	0	21		412.02	
61	PHILIPPINE NATIONAL FLAG	piece				0	0					0	0			0	0				0	0	0		-	
62	RECORD BOOK, 300 pages, size: 214mm x 278mm min	book		8	2	10	603.2	22				22	1327	3		3	180.96				0	0	35		2,111.20	
63	RECORD BOOK, 500 pages, size: 214mm x 278mm min	book			2	2	173.7					0	0			0	0				0	0	2		173.70	
64	RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle			1	1	256.87					0	0			0	0				0	0	1		256.87	



1	CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube		10	2	12	110.28				0	0	2		2	4	36.76			0	0	16		147.04
2	CUTTER KNIFE, heavy duty	piece			2	2	39.52				0	0	3			3	59.28			0	0	5		98.80
3	DATING AND STAMPING MACHINE	piece				0	0				0	0				0	0			0	0	0		
4	PENCIL SHARPENER, 1 piece in individual plastic case	piece			1	1	187.2				0	0				0	0			0	0	1		187.20
5	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece			1	1	114.28				0	0				0	0			0	0	1		114.28
6	SCISSORS, (6")	pair	2	2	1	5	68.65				0	0			1	1	13.73			0	0	6		82.38
7	STAPLER, standard	piece	3		1	4	328.64				0	0				0	0			0	0	4		328.64
8	STAPLER, binder type, heavy duty for high volume stapling, 25-135 sheets of 70gsm bond paper stapling capacity, min 100	piece				0	0				0	0				0	0			0	0	0		0
9	STAPLE REMOVER, plier type	piece				0	0				0	0				0	0			0	0	0		0
10	TAPE DISPENSER, table top	piece			1	1	47.72				0	0				0	0			0	0	1		47.72
11	WASTE BASKET, non-rigid plastic	piece				0	0				0	0				0	0			0	0	0		0
1	BROOM, soft (tambo)	piece				0	0				0	0				0	0			0	0	0		0
2	BROOM, stick (tingting)	piece				0	0				0	0				0	0			0	0	0		0
3	CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle				0	0				0	0				0	0			0	0	0		0
4	CLEANSER, scouring powder, 350grams/can	can				0	0				0	0				0	0			0	0	0		0
5	DETERGENT POWDER, all purpose, 1kilo/pouch	pouch				0	0				0	0				0	0			0	0	0		0
6	DISINFECTANT SPRAY, 400-550 grams	can				0	0	3			3	358.8	3			3	358.8			0	0	6		717.60
7	DUST PAN, non-rigid plastic	piece				0	0				0	0				0	0			0	0	0		0

8	FLOOR WAX, Paste, red	can				0	0				0	0				0	0	0			
9	FURNITURE CLEANER, aerosol, 300ml/can	can				0	0				0	0				0	0	0			
10	INSECTICIDE; aerosol type, 600ml/can	can	4	4	4	12	2				0	0				0	0	12		1,497.60	
11	MOPBUCKET	piece	2			2	3822				0	0				0	0	2		3,822.00	
12	MOPHANDLE, screw type, aluminum handle	piece	5			5	712.4				0	0				0	0	5		712.40	
13	MOPHEAD, made of rayon	piece	10			10	988				0	0				0	0	10		988.00	
14	RAG, all cotton, 32 pieces per kilo per bundle	bundle			1	1	49.69	5			5	248.45		6	6	298.14			12		596.28
15	SCOURING PAD, 5 pieces per pack	pack				0	0				0	0				0	0	0			
16	TRASHBAG, plastic, transparent, 10pcs/roll	roll				0	0				0	0				0	0	0			
17	DISINFECTANT, bleaching solution	cont.				0	0	4			0	0				0	0	0			
1	BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any	unit				0	0				0	0				0	0	0			
2	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit				0	0				0	0				0	0	0			
3	CALCULATOR, SCIENTIFIC, 1 unit per box	unit				0	0				0	0				0	0	0			
4	CHAIR, monobloc, without armrest, beige	piece				0	0				0	0				0	0	0			
5	CHAIR, monobloc, without armrest, white	piece				0	0				0	0				0	0	0			
6	DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit				0	0				0	0				0	0	0			
7	DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600X) consecutive zoom, PC and Doc	unit				0	0				0	0				0	0	0			
8	ELECTRIC FAN, industrial	unit				0	0				0	0				0	0	0			

9	ELECTRIC FAN, orbit type	unit				0	0					0	0					0	0	0			
10	ELECTRIC FAN, stand type	unit				0	0					0	0					0	0	0			
11	ELECTRIC FAN, wall type	unit				0	0					0	0					0	0	0			
12	FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec. transmission speed	unit				0	0					0	0					0	0	0			
13	FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type non-electrical conductor non-toxic	unit				0	0					0	0					0	0	0			
14	FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical	unit				0	0					0	0					0	0	0			
15	MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit				0	0					0	0					0	0	0			
16	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationary blade	unit				0	0					0	0					0	0	0			
17	PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit				0	0					0	0					0	0	0			
18	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit				0	0					0	0					0	0	0			
19	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit				0	0					0	0					0	0	0			
20	PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit				0	0					0	0					0	0	0			
21	PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit				0	0					0	0					0	0	0			
22	TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit				0	0					0	0					0	0	0			
23	TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit				0	0					0	0					0	0	0			
24	Desktop and Laptop	unit				0	0					0	0					0	0	0			
1	COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	2		2	1261.5						0	0					0	0	2		1,261.52	
2	COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box			0	0						0	0						0	0	0		
3	COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	3		3	2148.1						0	0					0	0	3		2,148.12	



4	COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box				0	0			0	0				0	0	0				
5	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box				0	0			0	0				0	0	0				
6	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box				0	0			0	0				0	0	0				
7	DVD REWRITABLE, 4x speed, 4.7GB capacity	piece		17	165	182	3965.8			0	0				0	0	182				3,965.78
8	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to	piece	1			1	3031.6	1		1	3031.6				0	0	2				6,063.20
9	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	2	5		7	1361.4			0	0				0	0	7				1,361.36
10	MOUSE, optical, USB connection type	unit				0	0	1		1	127.8				0	0	1				127.80
HANDBOOK ON PROCUREMENT																					
11	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 6184(6th Edition), 6" x 9", 296 pages	piece				0	0			0	0				0	0	0				
INK CART, BROTHER LC39BK, Black																					
12	INK CART, BROTHER LC39C, Cyan	cart				0	0			0	0				0	0	0				
13	INK CART, BROTHER LC39M, Magenta	cart				0	0			0	0				0	0	0				
14	INK CART, BROTHER LC39Y, Yellow	cart				0	0			0	0				0	0	0				
15	INK CART, BROTHER LC67B, Black	cart				0	0			0	0				0	0	0				
16	INK CART, BROTHER LC67C, Cyan	cart				0	0			0	0				0	0	0				
17	INK CART, BROTHER LC67M, Magenta	cart				0	0			0	0				0	0	0				
18	INK CART, BROTHER LC67Y, Yellow	cart				0	0			0	0				0	0	0				

9	INK CART, BROTHER LC67HYBK, Black	cart			0	0			0	0				0	0			0	0	0		
10	INK CART, BROTHER LC67HYC, Cyan	cart			0	0			0	0				0	0			0	0	0		
11	INK CART, BROTHER LC67HYM, Magenta	cart			0	0			0	0				0	0			0	0	0		
12	INK CART, BROTHER LC67HYU, Yellow	cart			0	0			0	0				0	0			0	0	0		
13	INK CART, CANON PG-810, Black	cart			0	0			0	0				0	0			0	0	0		774.80
14	INK CART, CANON PG-740, Black	cart			0	0			0	0				0	0			0	0	0		734.00
15	INK CART, CANON PGI-725, Black	cart			0	0			0	0				0	0			0	0	0		774.00
16	INK CART, CANON CLI-726, Black	cart			0	0			0	0				0	0			0	0	0		734.00
17	INK CART, CANON CL-811, Colored	cart			0	0			0	0				0	0			0	0	0		1,022.32
18	INK CART, CANON CL-741, Colored	cart			0	0			0	0				0	0			0	0	0		1,001.52
19	INK CART, CANON CLI-726, Cyan	cart			0	0			0	0				0	0			0	0	0		734.00
20	INK CART, CANON CLI-726, Magenta	cart			0	0			0	0				0	0			0	0	0		734.00
21	INK CART, CANON CLI-726, Yellow	cart			0	0			0	0				0	0			0	0	0		734.00
22	INK CART, EPSON C13T038190 (T0 38), Black	cart			0	0			0	0				0	0			0	0	0		491.92
23	INK CART, EPSON C13T039090 (T0 39), Colored	cart			0	0			0	0				0	0			0	0	0		770.64
24	INK CART, EPSON C13T105190(73N)(91N), Black	cart			0	0			0	0				0	0			0	0	0		495.80
25	INK CART, EPSON C13T105290(73N)(91N), Cyan	cart			0	0			0	0				0	0			0	0	0		495.80
26	INK CART, EPSON C13T105390(73N)(91N), Magenta	cart			0	0			0	0				0	0			0	0	0		495.80
27	INK CART, EPSON C13T105490(73N)(91N), Yellow	cart			0	0			0	0				0	0			0	0	0		495.80
28	INK CART, EPSON C13T6664100 (T6641), Black	cart		2	2	509.6	7		7	1783.6				0	0	5		5	1274	14		3,567.20

29	INK CART, EPSON C13T664200 (T6642), Cyan	cart		2	2	509.6	7		7	1783.6				0	0	5		5	1274	14		3,567.20
30	INK CART, EPSON C13T664300 (T6643), Magenta	cart		2	2	509.6	7		7	1783.6				0	0	5		5	1274	14		3,567.20
31	INK CART, EPSON C13T664400 (T6644), Yellow	cart		2	2	509.6	7		7	1783.6				0	0			0	0	9		2,293.20
32	INK CART, HP 51645A, (HP45), Black	cart				0	0		0	0				0	0			0	0	0		-
33	INK CART, HP C1823A, (HP23), Tri-color	cart				0	0		0	0				0	0			0	0	0	1,612.00	-
34	INK CART, HP C4844A, (HP10), Black	cart				0	0		0	0				0	0			0	0	0		-
35	INK CART, HP C4906AA, (HP940XL), Black	cart				0	0		0	0				0	0			0	0	0		-
36	INK CART, HP C4907AA, (HP940XL), Cyan	cart				0	0		0	0				0	0			0	0	0		-
37	INK CART, HP C4908AA, (HP940XL), Magenta	cart				0	0		0	0				0	0			0	0	0		-
38	INK CART, HP C4909AA, (HP940XL), Yellow	cart				0	0		0	0				0	0			0	0	0		-
39	INK CART, HP C4936A, (HP18), Black	cart				0	0		0	0				0	0			0	0	0		-
40	INK CART, HP C4937A, (HP18), Cyan	cart				0	0		0	0				0	0			0	0	0		-
41	INK CART, HP C4938A, (HP18), Magenta	cart				0	0		0	0				0	0			0	0	0		-
42	INK CART, HP C4939A, (HP18), Yellow	cart				0	0		0	0				0	0			0	0	0		-
43	INK CART, HP C6578DA, (HP78), Tri-color	cart				0	0		0	0				0	0			0	0	0	1,606.80	-
44	INK CART, HP C6615DA, (HP15), Black	cart				0	0		0	0				0	0			0	0	0		-
45	INK CART, HP C6625AA, (HP17), Tri-color	cart				0	0		0	0				0	0			0	0	0	1,346.80	-
46	INK CART, HP C6656AA, (HP56), Black	cart				0	0		0	0				0	0			0	0	0	921.44	-
47	INK CART, HP C6657AA, (HP57), Tri-color	cart				0	0		0	0				0	0			0	0	0	1,466.40	-
48	INK CART, HP C8727AA, (HP27), Black	cart				0	0		0	0				0	0			0	0	0		-

49	INK CART, HP CB765WA, (HP94), Black	cart								0	0								0	0	0		
50	INK CART, HP CB766WA, (HP95), Tri-color	cart								0	0								0	0	0		
51	INK CART, HP CB767WA, (HP96), Black	cart								0	0	3							0	0	3	4,190.00	4,190.00
52	INK CART, HP C9351AA, (HP21), Black	cart								6	6	3900							0	0	6	3,900.00	3,900.00
53	INK CART, HP C9352AA, (HP22), Tri-color	cart								4	4	3007.7							0	0	4	3,007.68	3,007.68
54	INK CART, HP C9361WA, (HP93), Tri-color	cart								0	0								0	0	0		
55	INK CART, HP C9362WA, (HP92), Black	cart								0	0								0	0	0	600.08	
56	INK CART, HP C9363WA, (HP97), Tri-color	cart								0	0	4							0	0	4	5,969.60	5,969.60
57	INK CART, HP C9364WA, (HP98), Black	cart								0	0								0	0	0		
58	INK CART, HP CB314A, (HP900), Black	cart								0	0								0	0	0		
59	INK CART, HP CB315A, (HP900), Tri-color	cart								0	0								0	0	0		
60	INK CART, HP CB335WA, (HP74), Black	cart								0	0								0	0	0		
61	INK CART, HP CB336WA, (HP74XL), Black	cart								0	0								0	0	0		
62	INK CART, HP CB337WA, (HP75), Tri-color	cart								0	0								0	0	0		
63	INK CART, HP CB338WA, (HP75XL), Tri-color	cart								0	0								0	0	0		
64	INK CART, HP CC640WA, (HP60), Black	cart								0	0								0	0	0		
65	INK CART, HP CC641WA, (HP60XL), Black	cart								0	0								0	0	0	1,445.00	
66	INK CART, HP CC643WA, (HP60), Tri-color	cart								0	0								0	0	0		
67	INK CART, HP CC644WA, (HP60XL), Tri-color	cart								0	0								0	0	0	1,445.00	
68	INK CART, HP CC653AA, (HP901), Black	cart								0	0								0	0	0		

69	INK CART, HP CC656AA, (HP901), Tri-color	cart					0	0							0	0				0	0	0		
70	INK CART, HP CC660AA, (HP702), Black	cart					0	0							0	0				0	0	0		
71	INK CART, HP CD887AA, (HP703), Black	cart					0	0							0	0				0	0	0	358.80	
72	INK CART, HP CD888AA, (HP703), Tri-color	cart					0	0							0	0				0	0	0		
73	INK CART, HP CD971AA, (HP 920), Black	cart					0	0							0	0				0	0	0	792.48	
74	INK CART, HP CD972AA, (HP 920XL), Cyan	cart					0	0							0	0				0	0	0		
75	INK CART, HP CD973AA, (HP 920XL), Magenta	cart					0	0							0	0				0	0	0		
76	INK CART, HP CD974AA, (HP 920XL), Yellow	cart					0	0							0	0				0	0	0		
77	INK CART, HP CD975AA, (HP 920XL), Black	cart					0	0							0	0				0	0	0		
78	INK CART, HP CH561WA, (HP61), Black	cart					0	0							0	0				0	0	0		
79	INK CART, HP CH562WA, (HP61), Tricolor	cart					0	0							0	0				0	0	0		
80	INK CART, HP CN045AA, (HP950XL), Black	cart					0	0							0	0				0	0	0		
81	INK CART, HP CN046AA, (HP951XL), Cyan	cart					0	0							0	0				0	0	0		
82	INK CART, HP CN047AA, (HP951XL), Magenta	cart					0	0							0	0				0	0	0		
83	INK CART, HP CN048AA, (HP951XL), Yellow	cart					0	0							0	0				0	0	0		
84	INK CART, HP CN692AA, (HP704), Black	cart		4	15	19	6817.2								0	0				0	0	19		6,817.20
85	INK CART, HP CN693AA, (HP704), Tri-color	cart		4	15	19	6817.2								0	0				0	0	19		6,817.20
86	INK CART, HP CZ107AA, (HP678), Black	cart	11	4		15	5382	11			11	3946.8	12		1	13	4664.4	5		5	1794	44		15,787.20
87	INK CART, HP CZ108AA, (HP678), Tricolor	cart	1	4		5	1804.4	6		5	11	3969.7			1	1	360.88	5		5	1804.4	22		7,939.36
88	INK CART, HP CZ121A (HP685A), Black	cart					0	0							0	0				0	0	0		

89	INK CART, HP CZ122A (HP685A), Cyan	cart			0	0			0	0			0	0			0	0	0		-
90	INK CART, HP CZ123A (HP685A), Magenta	cart			0	0			0	0			0	0			0	0	0		-
91	INK CART, HP CZ124A (HP685A), Yellow	cart			0	0			0	0			0	0			0	0	0		-
92	INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart			0	0			0	0			0	0			0	0	0		-
93	INK CART, LEXMARK 10N0217 (#17), Black	cart	3		3	3010.8	2		2	2007.2			0	0			0	0	5		5,018.00
94	INK CART, LEXMARK 10N0227 (#27), Colored	cart	3		3	3588	2		2	2392			0	0			0	0	5		5,980.00
95	TONER CART, BROTHER TN-2025, Black	cart			0	0			0	0			0	0			0	0	0		-
96	TONER CART, BROTHER TN-2130, Black	cart			0	0			0	0			0	0			0	0	0		-
97	TONER CART, BROTHER TN-2150, Black	cart			0	0			0	0			0	0			0	0	0		-
98	TONER CART, BROTHER TN-3320, Black	cart	1	2	3	10062		2	2	6708		2	2	6708			0	0	7		23,478.00
	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	1	5	6	29952	2		2	9984		1	1	4992			0	0	9		44,928.00
100	TONER CART, HP C4092A, Black	cart			0	0			0	0			0	0			0	0	0		2,741.44
101	TONER CART, HP C4096A, Black	cart			0	0			0	0			0	0			0	0	0		5,352.88
102	TONER CART, HP C7115A, Black	cart			0	0			0	0			0	0			0	0	0		2,971.28
103	TONER CART, HP CB435A, Black	cart			0	0			0	0			0	0			0	0	0		-
104	TONER CART, HP CB436A, Black	cart			0	0			0	0			0	0			0	0	0		-
105	TONER CART, HP CB540A, Black	cart			0	0			0	0			0	0			0	0	0		-
106	TONER CART, HP CB541A, Cyan	cart			0	0			0	0			0	0			0	0	0		-
107	TONER CART, HP CB542A, Yellow	cart			0	0			0	0			0	0			0	0	0		-
108	TONER CART, HP CB543A, Magenta	cart			0	0			0	0			0	0			0	0	0		-

109	TONER CART, HP CC364A, Black	cart				0	0				0	0				0	0	0					
110	TONER CART, HP CC300A, Black	cart				0	0				0	0				0	0	0					
111	TONER CART, HP CC531A, Cyan	cart				0	0				0	0				0	0	0					
112	TONER CART, HP CC532A, Yellow	cart				0	0				0	0				0	0	0					
113	TONER CART, HP CC533A, Magenta	cart				0	0				0	0				0	0	0					
114	TONER CART, HP CE255A, Black	cart				0	0				0	0				0	0	0					
115	TONER CART, HP CE278A, Black	cart				0	0				0	0				0	0	0					
116	TONER CART, HP CE285A (HPB5A), Black	cart			2	2	5786.6		4		4	11573		1		1	2893.3		0	0	7	2893.3	20,252.96
117	TONER CART, HP CE310A, Black	cart				0	0				0	0				0	0	0					
118	TONER CART, HP CE311A, Cyan	cart				0	0				0	0				0	0	0					
119	TONER CART, HP CE312A, Yellow	cart				0	0				0	0				0	0	0					
120	TONER CART, HP CE313A, Magenta	cart				0	0				0	0				0	0	0					
121	TONER CART, HP CE320A, Black	cart				0	0			4		4	12667			0	0	4					
122	TONER CART, HP CE321A, Cyan	cart				0	0			5		5	15054			0	0	5					
123	TONER CART, HP CE322A, Yellow	cart				0	0			5		5	15054			0	0	5					
124	TONER CART, HP CE323A, Magenta	cart				0	0			5		5	15054			0	0	5					
125	TONER CART, HP CE390A, Black	cart				0	0				0	0				0	0	0					
126	TONER CART, HP CE400A, Black	cart				0	0				0	0				0	0	0					
127	TONER CART, HP CE401A, Cyan	cart				0	0				0	0				0	0	0					
128	TONER CART, HP CE402A, Yellow	cart				0	0				0	0				0	0	0					

129	TONER CART, HP CE403A, Magenta	cart																		0	0	0		
130	TONER CART, HP CE410A, (HP305), Black	cart																		0	0	0		
131	TONER CART, HP CE411A, (HP305), Cyan	cart																		0	0	0		
132	TONER CART, HP CE412A, (HP305), Yellow	cart																		0	0	0		
133	TONER CART, HP CE413A, (HP305), Magenta	cart																		0	0	0		
134	TONER CART, HP CE505A, Black	cart																		0	0	0		
135	TONER CART, HP CE505X, Black, high cap	cart																		0	0	0		
136	TONER CART, HP Q2612A, Black	cart																		0	0	0		
137	TONER CART, HP Q2613A, Black	cart																		0	0	0		3,328.00
138	TONER CART, HP Q5942A, Black	cart																		0	0	0		7,644.80
139	TONER CART, HP Q5949A, Black	cart																		0	0	0		3,530.80
140	TONER CART, HP Q5950A, Black	cart																		0	0	0		7,644.00
141	TONER CART, HP Q5951A, Cyan	cart																		0	0	0		10,845.12
142	TONER CART, HP Q5952A, Yellow	cart																		0	0	0		10,845.12
143	TONER CART, HP Q5953A, Magenta	cart																		0	0	0		10,845.12
144	TONER CART, HP Q6000A, Black	cart																		0	0	0		3,317.60
145	TONER CART, HP Q6001A, Cyan	cart																		0	0	0		3,614.00
146	TONER CART, HP Q6002A, Yellow	cart																		0	0	0		3,614.00
147	TONER CART, HP Q6003A, Magenta	cart																		0	0	0		3,614.00
148	TONER CART, HP Q6470A, Black	cart																		0	0	0		5,526.56



149	TONER CART, HP Q6471A, Cyan	cart					0	0									0	0	0	5,495.36	-
150	TONER CART, HP Q6472A, Yellow	cart					0	0									0	0	0	5,844.80	-
151	TONER CART, HP Q6473A, Magenta	cart					0	0									0	0	0	5,844.80	-
152	TONER CART, HP Q7553A, Black	cart					0	0									0	0	0		-
153	TONER CART, LEXMARK E360H11P, Black	cart					0	0									0	0	0		-
154	TONER CART, LEXMARK T650A11P, Black	cart					0	0									0	0	0		-
155	TONER CART, SAMSUNG ML-D2850B, Black	cart					0	0									0	0	0		-
158	TONER CART, SAMSUNG MLT-D101S, Black	cart					0	0									0	0	0		-
157	TONER CART, SAMSUNG MLT-D103L, Black	cart				4			4	11648							0	0	4	2,912.00	11,648.00
158	TONER CART, SAMSUNG MLT-D103S, Black	cart							0	0							0	0	0		-
159	TONER CART, SAMSUNG MLT-D104S, Black	cart							0	0							0	0	0		-
160	TONER CART, SAMSUNG MLT-D105L, Black	cart			2	2	5408	3			3	8112					0	0	5	2,705.00	13,520.00
161	TONER CART, SAMSUNG MLT-D108S, Black	cart							0	0							0	0	0		-
162	TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart							0	0							0	0	0	3,120.00	-
163	TONER CART, SAMSUNG MLT-D203E, Black	cart							0	0	3		3	21840			0	0	3	2,705.00	21,840.00
164	TONER CART, SAMSUNG MLT-D203L, Black	cart			2	2	8736	1			1	4368					0	0	3	2,705.00	13,104.00
165	TONER CART, SAMSUNG MLT-D203U, black	cart							0	0							0	0	0	9,464.00	-
166	TONER CART, SAMSUNG MLT-D205E, Black	cart							0	0							0	0	0		-
167	TONER CART, SAMSUNG MLT-D205L, Black	cart	5			5	24440										0	0	5	4,888.00	24,440.00
168	TONER CART, SAMSUNG SCX-D6555A, Black	cart							0	0							0	0	0		-

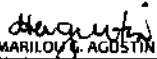
169	RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart				0	0								0	0				0	0	0		
170	RIBBON CART, EPSON C13S015531 (#8750), Black, for LX-300	cart				0	0								0	0				0	0	0		
171	RIBBON CART, EPSON C13S015584 (S015327), Black	cart				0	0								0	0				0	0	0		
172	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	5			5	379.6								0	0				0	0	5		379.60
<b>C. TOTAL (A + B):</b>																						<b>495,746.31</b>		
<b>D. ADDITIONAL PROVISION FOR</b>																						<b>46,574.63</b>		
<b>E. GRAND TOTAL (C + D):</b>																						<b>542,320.94</b>		

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.


Prepared by:

Certified Funds Available /  
Certified Appropriate Funds Available:

Approved by:

  
MARIOLY S. ACOSTA  
Property/Supply Officer

  
MILLET A. MANGUNAY  
Accountant /  
Local Budget Officer

  
CELIA B. ELUMBA  
Head of Office/Agency  
*as Jan*

Date Prepared: